

Government of India /<<State>>
Department of -----

Form GST REG-09

[See Rule ---]

Application for Allotment of Unique ID Number (UIN) to UN Bodies/ Embassies /any other person

1 **Name of the Entity**

2 **Type of Entity (Choose one)** UN Body Embassy Other Person

3 **MEA Letter No. & date , if applicable**

4 **Country**

5 Notification No.	Notification Date	DD/MM/YYYY
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6 **Address of office of UN Body/ Embassy /any other person in State**

Building No./Flat No.	Floor No.		
Name of the Premises/Building	Road/Street		
Locality/Village	City/District		
State	PIN Code		
Contact Information			
Office Email Address	Office Telephone number	STD	
Mobile Number	Office Fax Number	STD	

7 **Center Jurisdiction**

8 **Sector, Circle, Ward, etc. as applicable**

9 **Authorized Signatory Details**

Particulars	First Name	Middle Name	Surname
Name			
Name of Father			
Date of Birth	DD/MM/YYYY	Gender	<Male, Female, Other>

	Mobile Number		Email address	
	Telephone No. with STD			
	Designation /Status		Director Identification Number (if any)	
	PAN		Aadhaar Number	
	Are you a citizen of India?	Yes / No	Passport No. (in case of foreigners)	
	Residential Address			
	Building No/Flat No		Floor No	
	Name of the Premises/Building		Road/Street	
	Locality/Village		City/District	
	State		PIN Code	
10	Bank Account Details of UN Body/ Embassy /any other person			
	Account Number			
	Type of Account			
	IFSC			
	Bank Name			
	Branch Address			
11	<p>Document Upload</p> <p><i>The authorized person who has in possession of the documentary proof (UN Body/ Embassy etc.) must upload the scanned copy of such documents including the copy of resolution / power of attorney, authorizing the applicant to represent the UN Body / Embassy etc. in India.</i></p> <p>Or</p> <p><i>The authorized tax official who has collected the documentary proof from the applicant (UN Body/ Embassy etc.) must upload the scanned copy of such documents including the copy of resolution / power of attorney, authorizing the applicant to represent the UN Body / Embassy etc. in India and link it along with the UIN generated and allotted to respective UN Body/ Embassy etc.</i></p>			
12	<p>Verification</p> <p><i>I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed there from.</i></p>			

Place (Digital Signature/ E-sign)
Date Name of Authorized Signatory

Or

(Digital Signature of the Proper Officer)
Place Name of Authorized Proper Officer
Date Designation

Instruction for filing Application for registration for UN Bodies/ Embassies/Any other person notified by the Government.

- Every person required to obtain a unique identity number under sub-section -- of section -- shall submit an application, electronically.
- Application can be filed through common portal or registration can be sue-moto granted by proper officer from the back end.
- Notification issued by the Government/ Ministry of External Affairs with notification number and date will be required to be uploaded along-with details of the applicant and the address of the office/embassies.
- Unique identification number may be granted after processing the application filed on the common portal or it can be processed through backend by proper officer State/Centre jurisdiction. UIN generated is required to be communicated after generation to the concerned State/Centre authority.
- Application filed on the Common portal is required to be signed electronically or any other mode as specified by the Government.